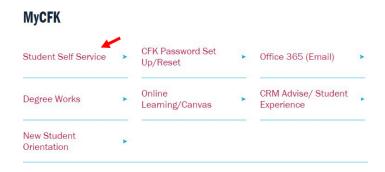
Instructions for Accepting Terms and Conditions. Read these carefully to understand your responsibilities for utilizing Financial Aid.

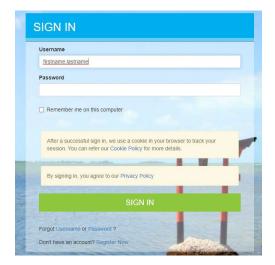
- 1. Go to cfk.edu
- Under Resources For, Select "students".



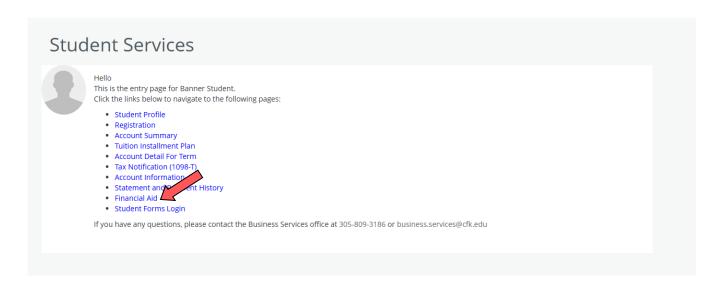
3. Scroll Down and select, "Student Self Service" under MyCFK. . If you have not yet set up your username and password, you will need to that first by clicking "CFK Password Set up/Reset"



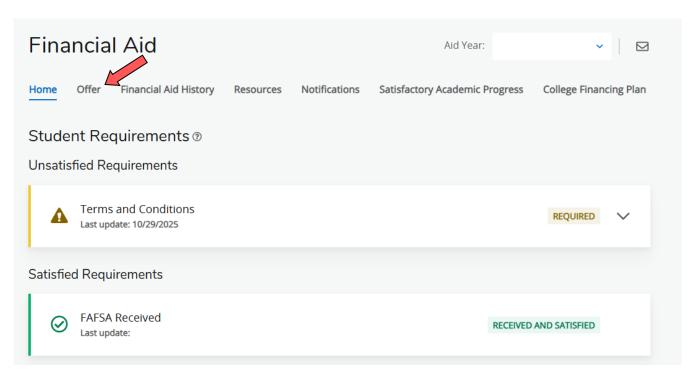
4. Log in. Your username should be your firstname.lastname



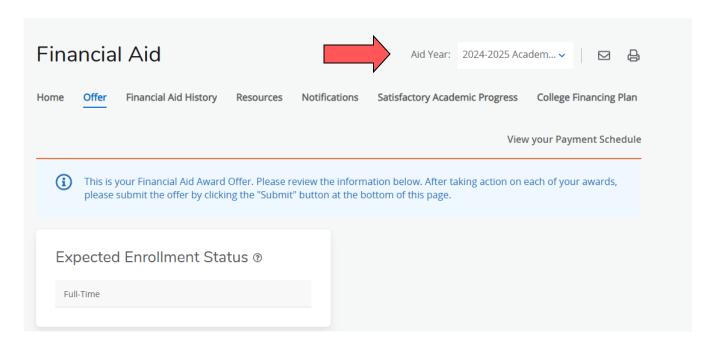
5. Select, the "Financial Aid" tab.



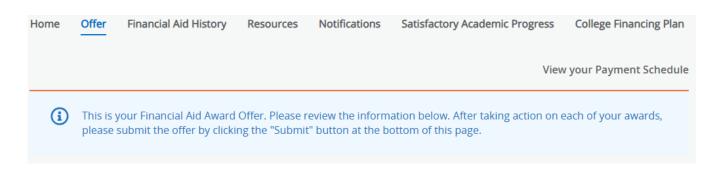
6. Next, select "Offer"



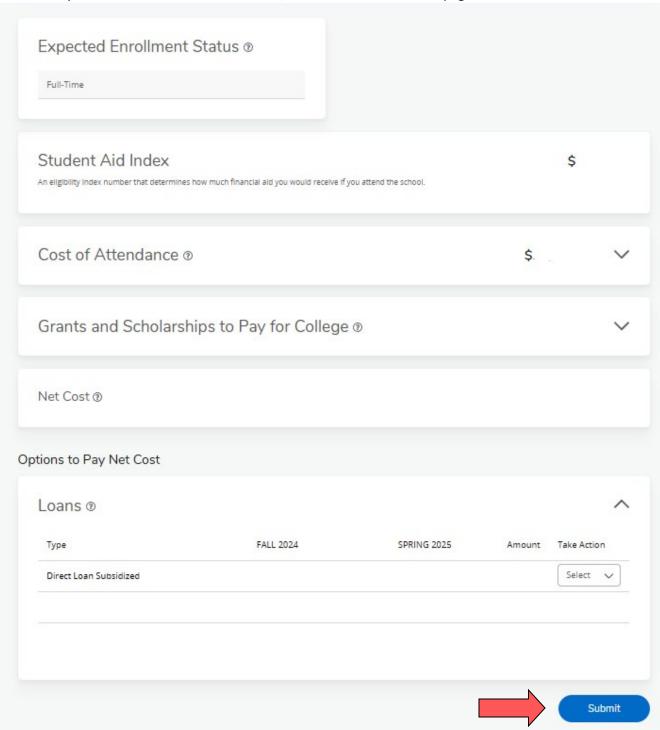
7. Confirm the correct aid year by looking in the "Award Year:" box. You can view a different award year by selecting the drop-down arrow.



- 8. Read the blue informational banner at the top of the screen.
 - The banner states "This is your Financial Aid Award Offer. Please review the information below. After taking action on each of your awards, please submit the offer by clicking the "Submit" button at the bottom of this page."



9. Once you have taken action on all awards, then at the bottom of the page click "Submit".



10. Check the box to acknowledge the terms and conditions and click "Accept Award".

